

STATEMENT OF CHARGES/CASH COLLECTION VOUCHER

For use of this form, see AR 735-5; the proponent agency is DCS, G-4.

1. DATE (YYYYMMDD)

2. DOCUMENT/TRANSACTION/VOUCHER NO.

3. ORGANIZATION

4. STATION

5. DISBURSING OFFICE COLLECTION
VOUCHER NUMBER

6. DISBURSING STATION SYMBOL NUMBER

7. ACCOUNTING CLASSIFICATION

NATIONAL ITEM IDENTIFICATION
NUMBER (NIIN) / MATERIAL NUMBER
a.

ITEM DESCRIPTION
b.

QTY
c.

UNIT PRICE
d.

TOTAL COST
e.

8. TYPE OR ACTION (Select one)

a. PAYROLL DEDUCTION

b. CASH COLLECTION

c. GRAND TOTAL

9. CERTIFICATION OF RESPONSIBLE INDIVIDUAL

I certify that my signature hereon constitutes

a. An authorization to recover the amount of the indebtedness through payroll deduction, if payroll deduction is checked. If cash collection is checked, I am remitting debt in cash.

b. An affirmation that the articles are not now in my possession.

c. An agreement to turn-in to the appropriate supply officer all articles later recovered, it being understood that the U.S. Government retains title to the articles listed hereon.

d. RANK/GRADE

e. NAME (Last, First, Middle Initial)

f. ELECTRONIC DATA INTERCHANGE PERSONAL IDENTIFIER (EDIPI)

g. CAUSE FOR CHARGE

h. SIGNATURE

i. AMOUNT

10. ORGANIZATION COMMANDER/DIRECTOR

The statements hereon are complete and correct. All damaged property has been disposed of in accordance with current directives and the charges have been computed in accordance with the provisions of AR 735-5.

11. DISBURSING OFFICER OR PAYROLL CERTIFYING OFFICER

The amount entered in grand total has been (FAO) check the appropriate action below.

a. Entered on the appropriate pay record or payroll, or DD Form 139 has been prepared and forwarded for collection.

b. Remitted through cash collection.

a. SIGNATURE

b. DATE (YYYYMMDD)

c. SIGNATURE

d. DATE (YYYYMMDD)