

AGREEMENT FOR ESTABLISHMENT AND MAINTENANCE OF AN ARMY SENIOR RESERVE OFFICERS' TRAINING CORPS UNIT

For use of this form, see AR 145-1; the proponent agency is DCS, G-1.

The data requested is to nine or fewer respondents; therefore, OMB approval under Sec 3507, Title 44, USC is not required.

PAPERWORK REDUCTION ACT

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SUBJECT: Agreement for Establishment and Maintenance of an Army Senior Reserve Officers' Training Corps (SROTC) Unit

THROUGH: 1. Commander, _____ Brigade, United States Army Cadet Command
 2. Commander, United States Army Cadet Command, (ATCC-ZA), 204 1st Cavalry Regiment Road, Fort Knox, KY 40121-5123

TO: 1. DCS, G-1 (DAPE-MPA-AP), 300 Army Pentagon, Washington, DC 20310-0300

2. Commander, Human Resources Command (AHRC-OPD-A), 1600 Spearhead Division Avenue, Fort Knox, KY 40122-5402

AGREEMENT

1. The Secretary of the Army having approved the application for the establishment of an Army SROTC Unit (DA Form 918) executed by

_____ of _____
 (Name and Title) (Institution) on _____ (Date (YYYYMMDD)) agrees as follows:

- a. To establish and maintain a unit of the Army Senior Reserve Officers' Training Corps (SROTC) of the above named school.
 - Host Unit Extension Unit
 - b. To assign military personnel as the Secretary of the Army deems necessary for the proper administration and conduct of the Army SROTC unit and to pay the statutory compensation to such personnel from the Department of the Army funds.
 - c. To provide for use by the Army SROTC unit available government property that is authorized by law. To pay at the expense of the government the costs of normal maintenance of property (exclusive of utilities costs) involved in the storage of such property at the school.
 - d. To pay at the government's expense subsistence allowance at a prescribed rate to enrolled members in the Advanced SROTC course and to participants in the SROTC Financial Assistance Program.
 - e. To issue at the government's expense uniform clothing for members of the SROTC unit.
 - f. To arrange the accounting procedures with designated fiscal officer when providing financial assistance to specifically selected members under the provisions of Title 10, U.S. Code 2107 and 2017a.
 - g. To relieve this school of the accountability and responsibility for the U.S. property provided for the Army SROTC unit on completion of a satisfactory accounting and inventory.
 - h. To appoint an active duty officer or civilian employee of the U.S. Army who has been assigned to duty at the school as the Army SROTC Responsible Officer. They will have the authority to requisition, receive, store, and account for Army Property. The appointee will also be responsible for all property matters and will act in behalf of the U.S. Army.
 - i. To return to the school the accountability and responsibility for the issue, care, use, safekeeping and accounting for the U.S. property used and required in the Army SROTC unit should the school request this action in writing.
2. The governing authorities of this school agree as follows:
- a. To establish and maintain a Military Science Department as an integral department of the school and to adopt as part of its curriculum
 - (1) a four-year course of military instruction; (2) a two-year course of advanced training of military instruction; or (3) both; which will be prescribed and conducted as agreed upon by the school and the Secretary of the Army.
 - b. To require each student enrolled in Army SROTC unit to devote the number of hours to the military science curriculum as agreed to by the school and the Secretary of the Army.
 - c. To grant degree credit for SROTC courses and to list SROTC course grades on student transcripts. Credit for SROTC courses will be reviewed on the same basis as other institutional courses. If applicable credit is in question, the institution will recommend adjustments to ensure such courses are granted credit.
 - d. To arrange for the scheduling of classes within the military curriculum so that they will be just as convenient for the student to attend as other courses at the same educational level.
 - e. To include a representative of the Military Science Department on all faculty committees that directly affect the Military Science Department.
 - f. To provide a full-time school employee under the supervision of the Department of Military Science to serve as liaison for the SROTC unit regarding administration of the SROTC program.

- g. To provide at no cost to the U.S. Army, the necessary and adequate classrooms, administrative offices and equipment, areas for computers and printing equipment with secure storage space, access to gymnasium and fitness facilities, physical training field, storage area and other required facilities.
- h. To provide janitorial and grounds upkeep, parking space for government and staff vehicles, and other required support in the same manner and measure that is provided to the other departments of the school.
- i. To provide printing and publication support, information technology equipment/support and information assurance support services that ensures protection of the data and systems. To provide unrestricted access to government networks or systems in support of the SROTC mission.
- j. To meet or exceed Department of Defense viability requirements (implemented in DoD Instruction 1215.08, Army Regulation 145-1, or other applicable statutes, regulations or policies) for continuation of status as a unit.
- k. To provide without expense to the U.S. Army, adequate storage facilities for all U.S. property provided for the Army SROTC program. It is agreed that such facilities will be separate and apart from those occupied by any other department of the school or government agency and satisfy Army security requirements per AR 190-51.
- l. To take reasonable measures, to include withholding transcripts, grades, and/or certificates of graduation when requested by the Professor of Military Science (PMS), to recover government property that is improperly in the hands of students or former students.

3. It is mutually understood and agreed as follows:
- a. This agreement is effective upon official signature of the authorized representative for the school and the Secretary of the Army.
 - b. This agreement will be reviewed and renewed in ten (10) years to ensure compliance by both the Department of the Army and the school.
 - c. The agreement may be terminated by either party after giving one academic year's notice.
 - d. Officers will not be assigned to the Department of Military Science without prior approval of this school. The Secretary of the Army or designee will have the right at any time to remove from duty any military or civilian who the Army has assigned to the school. The school reserves the right to request removal of Army personnel for good cause.
 - e. That no SROTC unit will be established or maintained at a school that unlawfully discriminates with respect to admission or subsequent treatment of students in a manner prohibited under applicable state and/or federal law, and applicable federal regulations and other policies.
 - f. That the school will comply with applicable federal and state law and Department of Defense (DoD) policy prohibiting discrimination based upon race, color religion, sex (including gender identity), sexual orientation and/or national origin. No ROTC unit will be established or maintained at a school that unlawfully discriminates in a manner prohibited under applicable federal and state laws and DoD policy with respect to assignment of Military Service members and federal employee civilian staff to the ROTC unit; this prohibition applies to any requirements regarding the status, privileges or benefits accorded to such persons under law, DoD policy, state or school policy.
 - g. That no SROTC unit will be established or maintained unless the senior commissioned officer assigned to the school:
 - (1) Is designated Head of the Army Military Science Department.
 - (2) Is given a status over the Military Science Department and within the school which is consistent with that given to academic department heads.
 - (3) Is given an academic rank and title comparable to the ranks and titles awarded to other school faculty of professional status, and is accorded all the privileges of those who hold the academic rank of professor.
 - (4) Is given voting rights on all matters concerning Army SROTC and on such additional matters as the school may elect.
4. This agreement supersedes all existing agreements between the Department of the Army and the school pertaining to this matter.

FOR THE INSTITUTION

TYPED NAME AND TITLE	SIGNATURE	DATE
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FOR THE SECRETARY OF THE ARMY

TYPED NAME AND TITLE	SIGNATURE	DATE
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